



Nathanael Greene Lodge **at Veterans' Park**

Cancellation Policy

In case of cancellation the Minimum Average Per Person Prices will be charged by the percentages determined as follows:

<u>Days Prior to Exact Event Date</u>	<u>Percentage (%) of Average Estimated Food & Beverage Costs</u>
270-181 days (6-9 months)	25%
180-91 days (3-6 months)	50%
90-31 days (1-3 months)	75%
30 days or less (1 month or less)	100%

The average food costs are determined by the Anticipated Attendance times the minimum menu pricing for your event. The Anticipated Food Costs times the Anticipated Attendance is used if cancellation occurs, after a menu is selected. Cancellations must be made with our Rental Office between 8:00 A.M. and 4:00 P.M., and must be confirmed in writing.

Minimum Average Food and Beverage Per Person Prices are as follows:

Breakfast	\$5.00 per person
Cold Lunch/Box Lunches	\$6.00 per person
Lunch	\$9.00 per person
Dinner	\$12.00 per person
Beverage Packages	\$7.00 per person

Minimum Guests Capacities are proposed as follows:

Continental Ballroom	100 Guests
Mulberry Room	50 Guests
West Point Room	25 Guests
Concord Board Room	10 Guests

All minimum fees are charged to the client when the clients contracted ***Anticipated Attendance*** for their event is below the rental space minimums or their *Guaranteed Number of Attendance* is seventy five percent (75%) lower than the contracted ***Anticipated Attendance***.