

The regular meeting of the Green Township Board of Trustees held on May 22, 2017 was called to order at 5:30 p.m. with the Pledge of Allegiance.

Roll Call: Trustee Rosiello, present; Trustee Linnenberg, present; Chairman Callos, present; Fiscal Officer Straus, present.

Chairman Callos moved to approve the minutes for the regular meeting of May 08, 2017. Trustee Linnenberg seconded the motion. All voted Yes.

**RESOLUTION #17-0522-A**

Chairman Callos moved to pass a resolution accepting and approving the financial reports as submitted. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

**RESOLUTION #17-0522-B**

Chairman Callos moved to pass a resolution to approve the hiring of the following temporary seasonal summer workers for the Green Township Public Services Department: Samuel Telles at \$9.50 per hour; Nathan Duke at \$9.50 per hour; Benjamin Elsen at \$9.50 per hour; and Joshua Masminster at \$9.50 per hour. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

Director of Public Services Lambing stated that the temporary seasonal summer workers are permitted to work up to 16 weeks.

**RESOLUTION #17-0522-C**

Chairman Callos moved to pass a resolution to approve the bid of \$182,077.00 from Cousin Construction Company for the Veterans Park Restroom Facility. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

Director Lambing stated that there were a total of eight bids. The bid from Cousin Construction was \$18,161.00 less than the Engineer's Estimate. Construction should begin in mid-September. Portable restrooms will be available when the construction begins.

**RESOLUTION #17-0522-D**

Chairman Callos moved to pass a resolution modifying the pay structure for Law Director of Green Township. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

Chairman Callos stated that the Trustees have evaluated the structure and costs of legal services and proposed the new salary structure.

**RESOLUTION #17-0522-E**

Chairman Callos moved to pass a resolution to approve the Job Description for Systems Manager. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

The previous and following resolutions are to establish the Job Description for the Systems Manager and hiring of Michael Nie as the part-time Systems Manager.

Trustee Linnenberg stated that in the future the Township will need a full-time Systems Manager.

**RESOLUTION #17-0522-F**

Chairman Callos moved to pass a resolution to approve the hiring of Michael Nie as Systems Manager with a salary of \$25.00 per hour and a start date of June 1, 2017. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

**RESOLUTION #17-0522-G**

Chairman Callos moved to pass a resolution authorizing advertising for bids for the Bicentennial Park Pickle ball Courts. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

Chairman Callos stated that the original proposal was to place the courts at West Fork Park, however, moving the courts at Bicentennial Park, and making a few revisions and modifications to the actual structure, the cost of the Pickle ball courts has been cut in half.

Trustee Rosiello asked how many courts will be constructed at Bicentennial Park.

Director Lambing stated that there will be two courts constructed on the lower parking lot at Bicentennial Park. Construction should begin in July and be completed in approximately six weeks, weather permitting.

Trustee Linnenberg stated that Bicentennial Park is a beautiful park and has a great walking trail, playground and picnic area. He encouraged residents to check out Bicentennial Park, which is located on Diehl Road.

**RESOLUTION #17-0522-H**

Chairman Callos moved to pass a resolution to approve the hiring of Vicktoria Bryant and Michael Doddy as Part-Time Weekend Clerks with starting salaries of \$13.00 per hour and a start date of May 28, 2017. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes.

Chief Vetter stated that the part-time Weekend Clerks will allow the Police Department office to be open on weekends, which will provide more hours for persons doing business with the Police Department. The position would also allow for dispatch of non-emergency calls, which should be neutral or a cost savings. Chief Vetter stated that both Ms. Bryant and Mr. Doddy are Green Township residents and should require minimal training.

**RESOLUTION #17-0522-I**

The following properties were declared as nuisances. The Township Attorney was directed to notify the owner of the properties listed below of this resolution:

1. 5967 Childs Avenue (550-0172-0512), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
2. 3935 Ebenezer Road (550-0241-0017), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
3. 3367 Hader Avenue (550-0061-0009), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
4. 5415 Karen Avenue (550-0120-0154), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
5. 3362 Kleeman Road (550-0074-0026), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
6. 3685 Muddy Creek Road (550-0131-0153), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
7. 6903 Taylor Road (550-0300-0082), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
8. 5575 West Fork Road (550-0203-0067), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.
9. 5565 Woodhaven Drive (550-0162-0127), Motion made by Chairman Callos and seconded by Trustee Linnenberg. All voted Yes.

Chairman Callos stated that during this time of year there are more high grass complaints than usual. There were 33 properties being looked at, but that number was cut down to just 9 after properties received letters and were reviewed again today.

Fiscal Officer, Tom Straus, reported that the Township has received the 2015 - 2016 Audit from Perry & Associates. The Township uses a Modified Cash Basis of accounting instead of GAAP accounting. There were some items addressed on December 31, 2016. The Township still has \$3.9 million dollars outstanding a bond. \$930,000 on the bond this year. The bond will be paid off in December, 2020. Also, on the footnotes, Perry & Associates indicated that in 2015 the phase out of the Ohio State Tax resulted in a \$2.7 decrease in funds to Green Township, however, the Township was able to pass a 2.95 mill Safety Services levy, which generates approximately \$2.9 million dollars. Other footnotes included that since the Township uses Modified Cash Basis of accounting instead of GAAP they noted the accumulative leave balances that are not accounted for on the Financial Statement. They also mentioned the establishments of five different JEDD's starting in 2010, and ending now with the United Dairy Farmers in 2016. Fiscal Officer Straus stated that he will be meeting with Fifth Third Bank and go through all of the Township investments. He plans to move approximately \$2 million dollars from Star Plus with 63 basis points and invest it elsewhere to have good liquidity. Fiscal Officer Straus thanked Finance Director Linda Griswold and her staff for the work they do to ensure that the Township consistently has a clean audit.

Chairman Callos also thanked Linda Griswold and staff and stated that they are second to none and appreciates the fine work they do day to day.

Township Attorney, Frank Hyle, stated that he had nothing to report.

Township Administrator, Frank Birkenhauer, was excused.

Director of Public Services, Joe Lambing, reported that Street Rehabilitation Projects are underway. The construction on the relocation of the 5-points intersection is still waiting on movement of utilities. Lot clearing has begun for the new Taylor Road. The Bridgetown Road Sidewalk project is currently having embankments installed and getting the area ready for sidewalks.

Trustee Rosiello asked about construction at Harrison Avenue and Westwood-Northern Boulevard.

Director Lambing stated that there has been one setback with the installation of the light poles. There is a Duke pole with a light on it that is in the way, and stated that the pole should be moved shortly so that construction can continue to move forward. There is no word as to when Cincinnati Bell will install Fiopitics in the new conduit, but that should be sometime soon.

Trustee Linnenberg asked about Westwood-Northern Blvd.

Director Lambing stated that the project is moving forward, with plans to begin construction in July.

Director Lambing stated that he has no update regarding the road reconstruction on Van Blaricum.

Asst. Chief Scott Souders, reporting in the absence of Fire & EMS Chief Witsken, stated that he had nothing to report.

Police Chief, Jim Vetter, reminded residents that the Police Department is currently accepting applications for the next Citizens Police Academy Class which will begin in the fall of 2017.

Director of Development, Adam Goetzman, stated that the UDF JEDD is beginning because construction on that is to begin this summer. The UDF is in the process of obtaining permits for location at Westwood-Northern Blvd. and North Bend road. Director Goetzman stated that if all goes well the UDF will be completed this year.

Chairman Callos wished Trustee Linnenberg a Happy Birthday.

The next regular meeting of the Board of Trustees will be held on Monday, June 12, 2017 at 5:30 p.m.

Chairman Callos moved to adjourn the meeting. Trustee Linnenberg seconded the motion. Trustee Rosiello: Yes; Trustee Linnenberg: Yes; Chairman Callos: Yes. Meeting was adjourned at 5:52 p.m.

ATTEST: